

**MINUTES OF THE
REGULAR COUNCIL MEETING
CITY OF AUSTELL
MONDAY, DECEMBER 2, 2013**

Present: Mayor Joe Jerkins
Kirsten Anderson
Trudie Causey
Virginia Reagan
Martin Standard
Scott Thomas
Suzanne Thomason

The regular meeting of the Mayor and the City Council was held on Monday, December 2, 2013 at 7:00 P.M. at City Hall.

Also present were: Scott Kimbrough, City Attorney; Carolyn Duncan, City Clerk; Sandra Farmer, Deputy City Clerk; General Administration; Denise Soesbee, Finance Director; Randy Bowens, Public Works Director; Jim Graham, Community Development Director; Tim Williams, Fire Chief and Bob Starlet, Police Chief.

1. CALL TO ORDER

Mayor Jerkins called the meeting to order. Pastor Marvin “Doc” Frady gave the Invocation and Mayor Jerkins led the Pledge of Allegiance.

Mayor Jerkins asked the Council if they had any items to add to the Agenda. No items were added to the Agenda.

2. CONSENT AGENDA – INFORMATION AND UPDATE

(No Action Required by Council – See Specific Department Director before Meeting.)

3. CONSENT AGENDA

- A. Approve Bills
- B. Approve Legal Bills \$2,165.50
- C. Approve Minutes of Regular Council Meeting November 4, 2013

Mr. Thomas moved to follow the recommendation of Mayor Jerkins to approve the Consent Agenda. Seconded by Ms. Reagan. Motion passed (6-0).

4. EXCEPTION TO CONSENT AGENDA

5. CITIZENS REPORT

Mayor Jerkins asked if anyone would like to speak to the Mayor and Council. Reverend John Bailey of Gospel Nation Church thanked the Mayor and Council for allowing his church to use Legion Field for the Halloween Festival and how much he appreciated the City’s support.

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He stated he thought they left the Park in good condition just like they found it. He thanked the Mayor and Council for their support. Mayor Jerkins stated we would like to thank you as well. Normally, the event would cost the City thirty to forty thousand dollars and it was a big help to the City for you to do that. Pastor Bailey stated about three years we had about two to three hundred people attend and this year we had about two thousand people. It has grown tremendously. Mayor Jerkins thanked Pastor Bailey again and stated it certainly has saved the taxpayers a lot of money.

**6. GAS SYSTEM REPRESENTATIVE
JOE JERKINS**

Mr. Kimbrough stated he would attend the regular scheduled Gas Board Meeting on Thursday, December 5, 2013 meeting.

**7. FINANCE REPORT
VIRGINIA REAGAN, CHAIRPERSON
Denise Soesbee , Director**

A. Financial Report

**8. GENERAL ADMINISTRATION
KIRSTEN ANDERSON, CHAIRPERSON
Carolyn Duncan, Director**

A. No Report

**9. POLICE DEPARTMENT
VIRGINIA REAGAN, CHAIRPERSON
Bob Starrett, Police Chief**

A. Police Report
B. Code Enforcement Report

**10. FIRE DEPARTMENT
SCOTT THOMAS, CHAIRPERSON
Tim Williams, Fire Chief**

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A. Fire Report

B. Employee Christmas Package

Mr. Thomas stated we have the Employee Christmas Package and the following will be the Christmas package.

Christmas Package to Include:

Employee Christmas Meal:

- Superior Catering.....\$1,434.00

Desserts:

- Gretchen’s Amazing Cakes.....\$ 150.00

Employee Gift Program.....\$2,500.00

Christmas Bonus: All full time employees will receive a Christmas Bonus.
The bonus amount will be calculated based on the length of service with the City using the following formula.

1 to 180 Days	=	50%
180+ Days	=	100%

- Ninety one (91) employees at 100% (\$250.00) = \$22,750.00
- Five (5) employees at 50% (\$125.00) = \$ 625.00

TOTAL PACKAGE PRICE\$27,459.00

With Council approval, the total amount of the proposal will be \$27,459.00.
The funds will come from the current budget 100/1110, line item 52.3900.

Mr. Thomas moved to follow the recommendation to approve the Christmas Package. Seconded by Ms. Reagan. Motion passed (6-0).

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**11. PUBLIC WORKS DEPARTMENT
KIRSTEN ANDERSON, CHAIRPERSON
Randy Bowens, Director**

A. No Report

**12. PARKS DEPARTMENT
SCOTT THOMAS, CHAIRPERSON
Jim Graham, Director**

A. No Report

**13. COMMUNITY DEVELOPMENT DEPARTMENT
SUZANNE THOMASON, CHAIRPERSON
Jim Graham, Director**

A. No Report

14. ATTORNEY, DUPREE & KIMBROUGH

A. No Report

15. MAYOR'S REPORT

CMA MEETING

December 10, 2013 – Holiday Dinner

TIME:

6:30 P.M.

LOCATION:

Hosted by Kennesaw (Location TBD)

16. ADJOURN

Mr. Thomas moved to follow the recommendation of Mayor Jerkins to adjourn the meeting. Seconded by Ms. Reagan. Motion passed (6-0).