

CITY OF AUSTELL TITLE VI NOTICE TO PUBLIC

The City of Austell gives public notice of its policy to assure full compliance with Title VI of the Civil Rights Act of 1964 and all related statutes. Title VI requires that no person in the United States of America shall, on the grounds of race, color, or national origin, be excluded from the participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the City of Austell receives Federal financial assistance.

Any person who believes that he or she has, individually, or as a member of any specific class of persons, has been excluded from participation in, been denied the benefits of, or otherwise subjected to discrimination under any service, program or activity provided by the City of Austell, and believes the discrimination is based upon race, color, national origin, gender, age, economic status or limited English proficiency has the right to file a formal complaint.

Complaints will be accepted in writing and may be filed with Austell Public Works, 5000 Austell-Powder Springs Road, Suite 105; Austell, Georgia 30106. A signed written complaint must be submitted within 180 days of the alleged discriminatory act (or latest occurrence). Individuals may also file complaints directly with the United States Department of Transportation and/or the Federal Highway Administration within the 180 day timeframe.

Complaints may also be filed by calling Austell Public Works at:

- Office: (770) 944-4325; Fax: (678) 264-1522
- via email to duane@austell.org
- at a minimum, the complaint should include the following information:
 - Your name and address, and a telephone number where you may be reached during business hours;
 - A general description of the person(s) or class of persons injured by the alleged discriminatory act(s);
 - A description of the alleged discriminatory act(s) in sufficient detail to enable us to understand what occurred, when it occurred, and the basis of the alleged discrimination complaint (race, color, or national origin); and
 - The letter must be signed and dated by the person filing the complaint or by someone authorized to do so on his or her behalf.