

**MINUTES OF THE
REGULAR COUNCIL MEETING
CITY OF AUSTELL
CITY HALL BUILDING
MONDAY, NOVEMBER 2, 2020**

Present:

Mayor Ollie Clemons
Valerie Anderson
Melanie Elder
Devon Myrick
Sandra Leverette
Randy Green
Marlin Lamar

Also, present: Scott Kimbrough, City Attorney; Denise Lowe, Finance Director; Bo Garrison, Public Works Director; Brandon Merritt, Fire Chief; Bob Starrett, Police Chief; Jim Graham, Community Affairs Director; and Elizabeth Young, City Clerk

1. CALL TO ORDER

Mayor Clemons called the meeting to order, gave the invocation & led the Pledge of Allegiance. Mayor Clemons asked if anyone needed to add items to the agenda. No items were added.

2. CONSENT AGENDA – INFORMATION AND UPDATE

(No Action Required by Council – See Specific Department Director before a Meeting.)

3. CONSENT AGENDA

- A. Approve Bills
- B. Approve Legal Bills - \$2,540.00
- C. Approve Minutes of Regular Council Meeting October 5, 2020

Mrs. Leverette moved to follow the recommendation of Mayor Clemons to approve the Consent Agenda. Seconded by Mr. Green. Motion passed. (6-0)

4. EXCEPTION TO CONSENT AGENDA

5. CITIZENS REPORT

6. GAS SYSTEM REPRESENTATIVE

OLLIE CLEMONS, MAYOR

- A. Mr. Kimbrough stated the gas system is ahead of last year as of right now & we are ready for winter.

7. FINANCE DEPARTMENT

VALERIE ANDERSON, CHAIRPERSON

Denise Lowe, Finance Director

- A. Financial Report
- B. 2019-2020 Budget Revisions

Mrs. Anderson stated the purpose is to adjust budget amounts to reflect actual financial activity for fiscal year 2019-20.

In accordance with OCGA 36-81-2 “Any increase in appropriation at the legal level of control of the local government, whether accomplished through a change in anticipated revenues in any fund or through a transfer of appropriations among departments, shall require the approval of the governing authority.” Attached is a schedule of budget revisions needed in order to comply with OCGA 36-81-2.

All adjustments made are within the same fund and represent no overall increase for the General Fund. These are adjustments between individual departments.

It is the recommendation of the Finance Committee to approve the attached budget revisions for the 2019-20 Fiscal Year.

Mrs. Anderson moved to follow the recommendation of Mayor Clemons to approve the 2019-20 budget revisions. Seconded by Mr. Green. Motion passed. (6-0)

- C. 2020-21 Budget Revisions

The purpose is to adjust budget amounts to show purchase of bucket truck for the parks department.

In accordance with OCGA 36-81-2 “Any increase in appropriation at the legal level of control of the local government, whether accomplished through a change in anticipated revenues in any fund or through a transfer of appropriations among departments, shall require the approval of the governing authority.” Attached is a schedule of budget revisions needed in order to comply with OCGA 36-81-2.

Budget amendments reflect the sale of existing bucket truck for \$7,000.

It is the recommendation of the Finance Committee to approve the attached budget revisions for the 2020-21 Fiscal Year.

Mrs. Anderson moved to follow the recommendation of Mayor Clemons to approve the 2020-21 budget revisions. Seconded by Mr. Myrick. Motion passed. (6-0)

8. GENERAL ADMINISTRATION
MELANIE ELDER, CHAIRPERSON
Elizabeth Young, Director

A. No Report

9. POLICE DEPARTMENT
RANDY GREEN, CHAIRPERSON
Bob Starrett, Police Chief

A. Police Report

10. FIRE DEPARTMENT
MARLIN LAMAR, CHAIRPERSON
Brandon Merritt, Fire Chief

A. Fire Report

11. PUBLIC WORKS DEPARTMENT
SANDRA LEVERETTE, CHAIRPERSON
Bo Garrison, Director

A. Surplus Items

It is the recommendation of the Public Works Department to approve vehicles, trailers, and miscellaneous items for surplus to be sold on govdeals.com.

Mrs. Leverette moved to follow the recommendation of Mayor Clemons to approve the sale of surplus items. Seconded by Mr. Green. Motion passed. (6-0)

B. Purchase of New Service Trucks

It is the recommendation of the Public Works Department to purchase three (3) new service trucks from Hardy GMC for \$76,777.72 and extended warranty costs of \$6,578.00 for a total of \$83,355.72 to be added to the Public Works Fleet. We would like to waive the purchase from Hardy Chevrolet.

The purchase includes the following:

- One (1) 2021 GMC Canyon Truck
- Two (2) GMC Sierra 1500 Trucks
- 5yr extended warranties

Quotes Received:

- Hardy Chevrolet: \$74,734.42
- Hardy GMC: \$76,777.72
- Thornton GMC: \$79,083.70

The funds will come from SPLOST 335-4200-54-2500.

Mrs. Leverette made a motion to waive the first bid. Seconded by Mrs. Anderson. Motion passed. (6-0)

Mrs. Leverette moved to follow the recommendation of Mayor Clemons to approve the second bid for Hardy GMC. Seconded by Mr. Green. Motion passed. (6-0)

12. PARKS DEPARTMENT

DEVON MYRICK, CHAIRPERSON

Jim Graham, Director

A. Purchase ExMark Lazer X-Series Kawasaki

The Parks Department request approval to purchase an ExMark 72” Lazer X-Series with a Kawasaki engine lawn mower. We received three different estimated quotes and the lowest was Douglasville Ace Hardware in the amount of \$12,086.24. This amount will be taken from Parks (100-6210-53.1600) small equipment.

Mr. Myrick moved to follow the recommendation of Mayor Clemons to approve the purchase of the ExMark Lazer X-Series Kawasaki. Seconded by Mrs. Leverette. Motion passed. (6-0)

B. Purchase of Bucket Truck

The Parks Department is requesting the approval of the purchase of a 2017 Ford F550 with Versalift, model VST52 Bucket Truck for \$79,900. The city used the services of Altec Nuevo, LLC, a dealer specializing in bucket trucks and cranes, who identified three available trucks meeting the city standards. Two of these trucks were priced at \$79,900 and one at \$82,900. Of the two lower bids, the committee recommends purchasing the truck that has fewer hours and that more closely matches the city’s needs. The funds for the above bucket truck will be paid from the Parks Department (100-6210-54.2500). The committee recommends approval for the purchase of a 2017 Ford F550 with Versalift, model VST52 Bucket Truck for \$79,900.

Mr. Myrick moved to follow the recommendation of Mayor Clemons to purchase the bucket truck. Seconded by Mrs. Leverette. Motion passed. (6-0)

13. COMMUNITY AFFAIRS

VALERIE ANDERSON, CHAIRPERSON

Jim Graham, Director

- A. Code Enforcement Report
- B. LCI

The City of Austell and the Community Affairs Department released an LCI Austell Downtown Master Plan update RFP on July 31, 2020 and received eight (8) proposals. The selection committee made up of business owners, elected officials, staff and community leaders selected by scoring, site visits, and references the firm TSW. The Community Affairs Department recommends the approval of the selection of TSW, and authorization of the Mayor to execute the contract in accordance with the LCI grant guidelines with the Atlanta Regional Commission (ARC).

Mrs. Anderson moved to follow the recommendation of Mayor Clemons to use firm TSW for the LCI. Seconded by Mr. Myrick. Motion passed. (6-0)

14. ATTORNEY, DUPREE & KIMBROUGH

- A. No Report

15. MAYOR'S REPORT

- A. A.A.C.I.C. Request for Funds
Attached is the A.A.C.I.C. request for funds from our annual committee meeting.

Mrs. Anderson moved to follow the recommendation of Mayor Clemons to approve the A.A.C.I.C. request for funds. Seconded by Mr. Myrick. Motion passed. (6-0)

- B. Red Ribbon Week Proclamation
Whereas: Communities across America have been plagued by the numerous problems associated with illicit drug use and those that traffic them; and
Whereas: hope for winning the war on drugs lies in education and drug demand reduction coupled with the hard work and determination of organizations such as the Young Marines of the Marine Corps League to foster a healthy, drug-free lifestyle; and
Whereas: support from government and community leaders is an effective tool in the effort to reduce the use of illicit drugs in our communities; and
Whereas: the red ribbon has been chosen as a symbol commemorating the work of Enrique "Kiki" Camarena, a Drug Enforcement Administration agent who was killed in the line of duty, and represents the belief that one person can make a difference; and

Whereas: the Red Ribbon Campaign was established by Congress in 1988 to encourage a drug-free lifestyle and involvement in drug prevention and reduction efforts; and

Whereas: October 23-31 has been designated National Red Ribbon Week, which encourages Americans to wear a red ribbon to show their support for a drug-free environment.

NOW, THEREFORE, I, Ollie B. Clemons, Jr. Mayor of the City of Austell, do hereby proclaim October 23-31 as **RED RIBBON WEEK** in Austell, Georgia, and urge all citizens to join me in this special observance.

16. ADJOURN

Mr. Myrick moved to follow the recommendation of Mayor Clemons to adjourn the meeting. Seconded by Mr. Lamar. Motion passed. (6-0)

Ollie Clemons Jr.
Mayor

Elizabeth Young
Attest

DEC. 8. 2020
Date