



apw | STORMWATER AND FLOODPLAIN M A N A G E M E N T

STORMWATER FLOODPLAIN SIMULATOR LOAN REQUEST

1. In borrowing items from Austell Public Works, participants are responsible picking up items up from the this office or previous user of items and for the set up and tear down of items. Participants will also work with those who have requested the items before and after our use. Items not being picked up by others borrowing items must be returned back to Austell Public Works within five business days after end of use.
2. Coordination will take place through Austell Public.
3. Participants in this loaner program must understand that all efforts will be made to coordinate items borrowed geographically. In all cases this may not be possible.
4. There are very specific set up instructions for use of many of the items. Participants agree to read and follow set up instructions. Items broken or lost by participants while on loan will be asked to replace items. There will be a check off sheet to be sure all items are repacked before going on to next location. Those receiving items must check items as they receive them.
5. A follow-up survey of the items used will be completed within ten days after item is used.
6. By signing below, we have read the above information and will abide by the responsibilities listed above.

PLEASE PRINT		
GROUP REQUESTING ITEM(S)		CONTACT NAME
DATE(S) REQUESTED		
ADDRESS		
CITY	STATE	ZIP CODE
TELEPHONE NUMBER	FAX NUMBER	E-MAIL ADDRESS
SIGNATURE		

THIS FORM MUST BE RECEIVED BY OUR OFFICE THIRTY DAYS PRIOR TO EVENT

Austell Public Works
 Stormwater Management and Floodplain Management Division
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 Austell, Georgia 30106-2427
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