

**MINUTES OF THE  
REGULAR COUNCIL MEETING  
CITY OF AUSTELL  
CITY HALL BUILDING  
MONDAY, FEBRUARY 3, 2020**

Present:

Mayor Ollie Clemons  
Valerie Anderson  
Sandra Leverette  
Melanie Elder  
Devon Myrick  
Marlin Lamar  
Randy Green

Also present were: Scott Kimbrough, City Attorney; Denise Lowe, Finance Director; Bo Garrison, Public Works Director; Jim Graham, Community Development Director; Brandon Merritt, Fire Chief; Bob Starrett, Police Chief; and Elizabeth Young, City Clerk

**1. CALL TO ORDER**

Mayor Clemons called the meeting to order and Reverend Cindy Conner gave the Invocation and Mayor Clemons led the Pledge of Allegiance. Mayor Clemons asked if anyone needed to add items to the agenda. Ms. Elder stated she needed to add item 8A Personnel Policy Amendments to the agenda.

*Ms. Elder moved to follow the recommendation of Mayor Clemons to add items 8A to the agenda. Seconded by Mr. Green. Motion passed. (6-0)*

**2. CONSENT AGENDA – INFORMATION AND UPDATE**

(No Action Required by Council – See Specific Department Director before a Meeting.)

**3. CONSENT AGENDA**

- A. Approve Bills
- B. Approve Legal Bills \$1,910.00
- C. Approve Minutes of Regular Council Meeting January 6, 2019

*Mrs. Anderson moved to follow the recommendation of Mayor Clemons to approve the Consent Agenda. Seconded by Mrs. Leverette. Motion passed (6-0).*

#### **4. EXCEPTION TO CONSENT AGENDA**

#### **5. CITIZENS REPORT**

Mr. Mazi Mazloom stated he is asking for support from the City, as he is seeking office as the State Court Judge for Cobb County.

Mrs. Monica Delancy, a resident of the Riverside Community gave updates within her community.

#### **6. GAS SYSTEM REPRESENTATIVE**

**OLLIE CLEMONS, MAYOR**

Mr. Kimbrough stated we are in good shape but behind from where we were last year.

#### **7. FINANCE DEPARTMENT**

**VALERIE ANDERSON, CHAIRPERSON**

**Denise Soesbee, Finance Director**

A. Financial Report

#### **8. GENERAL ADMINISTRATION**

**MELANIE ELDER, CHAIRPERSON**

**Elizabeth Young, Director**

A. Personnel Policy Amendments

Attached are 2 new policies that need to be added to the Personnel Policy:

1. Inclement Weather Policy
2. Smoking Policy

The Personnel Policy is a living document & these are new policies that need to be implemented immediately.

*Ms. Elder moved to follow the recommendation of Mayor Clemons to approve the Personnel Policy Amendments. Seconded by Mrs. Leverette. Motion passed. (6-0)*

#### **9. POLICE DEPARTMENT**

**RANDY GREEN, CHAIRPERSON**

**Bob Starrett, Police Chief**

A. Police Report

#### **10. FIRE DEPARTMENT**

**MARLIN LAMAR, CHAIRPERSON**

**Brandon Merritt, Fire Chief**

- A. Fire Report
- B. New Fee Schedule for Fire Inspections  
Chief Merritt stated the Fee schedule is for us to recoup money for the City for new or existing structures for inspections that are done.

*Mr. Lamar moved to follow the recommendation of Mayor Clemons to approve the New Fee Schedule. Seconded by Mrs. Leverette. Motion passed. (6-0)*

**11. PUBLIC WORKS DEPARTMENT**  
**SANDRA LEVERETTE, CHAIRPERSON**  
**Bo Garrison, Director**

- A. No Report

**12. PARKS DEPARTMENT**  
**DEVON MYRICK, CHAIRPERSON**  
**Jim Graham, Director**

- A. No Report

**13. COMMUNITY AFFAIRS**  
**VALERIE ANDERSON, CHAIRPERSON**  
**Jim Graham, Director**

- A. Code Enforcement Report
- B. ARC LCI Application Resolution  
It is the recommendation of the Community Affairs Department to authorize the Mayor to sign the resolution in accordance with the ARC LCI application guidelines. The application will be submitted by the deadline date of February 28, 2020. Mrs. Anderson asked Mr. Graham to explain the ARC LCI Resolution. Mr. Graham stated the application is for a study to be done in order to apply for a grant. This grant is for projects around the city that are very expensive, and the state will pay 80% and the city is responsible for 20% of the final cost.

*Mrs. Anderson moved to follow the recommendation of Mayor Clemons to approve the ARC LCI Application Resolution. Seconded by Mrs. Leverette. Motion passed. (6-0)*

**14. ATTORNEY, DUPREE & KIMBROUGH**

- A. No Report

**15. MAYOR'S REPORT**

A. CMA Meeting  
February 11, 2020 @ 6:30  
Hosted by City of Austell

Mayor Clemons stated he needed a motion to go into executive session regarding a legal matter.

*Mr. Green moved to follow the recommendation of Mayor Clemons to go into executive session. Seconded by Mrs. Anderson. Motion passed. (6-0)*

Mayor Clemons stated no motions and no votes were taken. Mr. Kimbrough stated we need to add a motion to give the Mayor the authority & the discretion to settle on the legal matter.

*Mr. Green moved to follow the recommendation of Mr. Kimbrough to give the Mayor the authority to settle the legal matter. Seconded by Mr. Lamar. Motion was tied 3-3. The deciding vote was by Mayor Clemons decision & he moved to settle the legal matter.*

**16. ADJOURN**

*Mrs. Anderson moved to follow the recommendation of Mayor Clemons to adjourn the meeting. Seconded by Mr. Myrick. Motion passed. (6-0)*

Ollie B. Clemons, Jr.  
Mayor

E. Elizabeth Young  
Attest

3-3-2020  
Date