

**MINUTES OF THE  
REGULAR COUNCIL MEETING  
CITY OF AUSTELL  
MONDAY, MARCH 5, 2018**

Present: Mayor Joe Jerkins  
Marlin Lamar  
Valerie Anderson  
Ollie Clemons  
Randy Green  
Sandra Leverette  
Scott Thomas

Also present were: Scott Kimbrough, City Attorney; Denise Soesbee, Finance Director; Bo Garrison, Public Works Director; Jim Graham, Community Development Director; Pat Maxwell, Fire Chief, Bob Starrett, Police Chief and Elizabeth Young, City Clerk

**1. CALL TO ORDER**

Mayor Jerkins called the meeting to order and Pastor David Pearce gave the Invocation and Mayor Jerkins led the Pledge of Allegiance.

**2. CONSENT AGENDA – INFORMATION AND UPDATE**

(No Action Required by Council – See Specific Department Director before a Meeting.)

**3. CONSENT AGENDA**

- A. Approve Bills
- B. Approve Legal Bills \$2,540.00
- C. Approve Minutes of Regular Council Meeting February 5, 2018

*Mr. Ollie Clemons moved to follow the recommendation of Mayor Jerkins to approve the Consent Agenda. Seconded by Ms. Valerie Anderson. Motion passed (6-0).*

**4. EXCEPTION TO CONSENT AGENDA**

**5. CITIZENS REPORT**

Monica Delancey asked to speak. She is from Riverside Parkway in the Six Flags area. Ms. Delancey was informing the council what was going on in the Six Flags area.

**6. GAS SYSTEM REPRESENTATIVE  
JOE JERKINS**

The Mayor stated we sold a lot of gas in January but not as much in February. Scott Kimbrough stated we are hoping March stays cooler and we have good sales. We are still way ahead from where we were last year even with February.

## **7. FINANCE DEPARTMENT**

**OLLIE CLEMONS, CHAIRPERSON**

**Denise Soesbee, Finance Director**

A. Financial Report

B. Budget Amendments

The purpose of the 2017-2018 budget is to reflect actual expenditures through February 26, 2018. After reviewing the actual expenditures through February 26, 2018, it was determined the attached accounts need to be adjusted.

*Mr. Ollie Clemons made a motion to approve the budget revision for fiscal year 2017-2018. Seconded by Mr. Scott Thomas. Motion passed (6-0).*

C. Observance of Martin Luther King Jr. Holiday

The purpose is to amend the personnel policy Section 3 Paragraph 3.500. The finance committee would like to propose changing the personnel policy to observe an entire work day in honor of Martin Luther King Jr. Currently the policy states “holiday period will be from 3:00-5:00 p.m.” Even though employees are allowed to take the entire day off, they would only be paid for two hours. The recommendation is to delete the following portion of Personnel Policy section 3 paragraph 3.500 #2 and replace with “Martin Luther King Jr. Holiday (3<sup>rd</sup> Monday in January)”.

*Mr. Ollie Clemons made a motion to approve the Martin Luther King Jr. Holiday. Seconded by Mr. Scott Thomas. Motion passed (6-0).*

## **8. GENERAL ADMINISTRATION**

**SANDRA LEVERETTE, CHAIRPERSON**

**Elizabeth Young, Director**

A. No Report

## **9. POLICE DEPARTMENT**

**RANDY GREEN, CHAIRPERSON**

**Bob Starrett, Police Chief**

A. Police Report

B. Vehicle Purchase

The Police Department requests Council to approve the purchase of three police vehicles. These will replace three older ones which have become non cost effective to maintain. Bids are attached. The Police Department requests council to approve this purchase from Casey Jackson Ford, which is the lowest bidder. The funding for the purchase of these vehicles will be taken from approved 2016 SPLOST fund and posted to account number 335-3000-54.2200.

*Mr. Randy Green made a motion to approve the purchase of three Police vehicles. Seconded by Mr. Scott Thomas. Motion passed (6-0).*

## **10. FIRE DEPARTMENT**

**MARLIN LAMAR, CHAIRPERSON**

**Pat Maxwell, Fire Chief**

A. Fire Report

B. Surplus and Sale of Fire Engine

The city of Austell Fire Department is requesting that we surplus our 2003 Smeal Fire Engine. This fire engine was taken out of full, line-of-duty service and has been used as a backup engine since 2012. With the purchase, our newest Fire Engine that is due to be delivered within the next sixty days, we will be moving our oldest line of duty engine to our backup engine, leaving the 2003 Smeal as a surplus.

- 1) Our options for surplus the Fire Engine are to sell it on GOV deals, as other surplus items are sold. (Sales price unknown but, put a minimum selling price of a set amount.)
- 2) Trade it in towards the purchase of the new engine. (est. \$20,000-\$30,000)
- 3) Sell it to a company that buys used fire equipment (est. \$35,000)
- 4) List it with a used fire equipment broker "Brindley Mountain Fire Equipment" and they receive 10% of the sales price. (est. sales price of \$70,000)

The fire department feels that the best way to get the most out of our Fire Engine and the most financial gain is a possible two-step process.

We recommend that the City; First, list the engine on GOV deals for 60 days and set a minimum sales price of \$65,000. If after 60 days the engine has not sold, we would have the option to accept lower offers. If there is not an acceptable offer, the second option would be to list it with the fire equipment broker and start with a sale price of \$78,000. At any time during the sales process, the mayor would have the option to accept any reasonable offer made through GOV deals or the broker. Proceeds from the sale of the fire truck will be used to offset pending expenditures identified by the fire department. Subsequent budget amendments for this revenue and the specific expenditures will be submitted once final sale price is determined.

*Mr. Marlin Lamar made a motion to approve the Surplus and Sale of the Fire Engine. Seconded by Ms. Valerie Anderson. Motion passed (6-0).*

## **11. PUBLIC WORKS DEPARTMENT**

**VALERIE ANDERSON, CHAIRPERSON**

**Randy Bowens, Director**

A. No Report

## **12. PARKS DEPARTMENT**

**SCOTT THOMAS, CHAIRPERSON**

**Jim Graham, Director**

A. Parks Equipment

The Parks Department recommends the purchase of an ExMark 72” Lazer X-Series with a Kawasaki Engine. We have received three bids and request to go with the lowest bidder, Douglasville Ace Hardware for \$10,385.00. This purchase will come out of Parks, 100/6210, other equipment, 54.2500.

*Mr. Scott Thomas made a motion to purchase new Parks Equipment.*

*Seconded by Ms. Sandra Leverette. Motion passed (6-0).*

## **13. COMMUNITY AFFAIRS**

**OLLIE CLEMONS, CHAIRPERSON**

**Jim Graham, Director**

A. Code Enforcement Report

B. PY2018 CDBG Sub-recipient Agreement

It is the recommendation of the Community Affairs Department that Mayor and Council approve the acceptance of the PY2018 CDBG Cobb County Sub-Recipient Agreement. The 2018 CDBG funds in the amount of \$25,084 will be used to renovate the Community Center at Legion Park.

*Mr. Ollie Clemons made a motion to approve the PY2018 CDBG Sub-*

*recipient Agreement. Seconded by Mr. Scott Thomas. Motion passed (6-0).*

## **14. ATTORNEY, DUPREE & KIMBROUGH**

A. No Report

## **15. MAYOR’S REPORT**

A. Duane Demeritt

We lost a very valuable employee this week, Duane Demeritt. He passed away this past Wednesday. We are really going to miss him.

## **16. ADJOURN**

*Mr. Thomas moved to follow the recommendation of Mayor Jerkins to adjourn the meeting. Seconded by Mr. Randy Green. Motion passed (6-0).*