

**MINUTES OF THE
REGULAR COUNCIL MEETING
CITY OF AUSTELL
MONDAY, FEBRUARY 2, 2015**

Present: Mayor Joe Jerkins
Kirsten Anderson
Ollie Clemons
Randy Green
Virginia Reagan
Scott Thomas
Suzanne Thomas

Absent: Attorney Scott Kimbrough

The regular meeting of the Mayor and Council was held on Monday, February 2, 2015 at 7:00 P.M. at City Hall.

Also present were: Carolyn Duncan, City Clerk; Sandra Farmer, Deputy City Clerk; General Administration; Randy Bowens, Public Works Director; Jim Graham, Community Affairs Director; Denise Soesbee, Finance Director; Bob Starrett, Police Chief; and Tim Williams, Fire Chief.

1. CALL TO ORDER

Mayor Jerkins called the meeting to order and Pastor David Pearce gave the Invocation and Mayor Jerkins led the Pledge of Allegiance.

Mayor Jerkins asked if anyone would like to add items to the Agenda. Mr. Thomas stated he would like to add 12A.- Engineering for new Threadmill waterline.

Mr. Thomas moved to follow the recommendation of Mayor Jerkins to add 12A. Engineering for new Threadmill waterline to the Agenda. Seconded by Ms. Anderson. Motion passed (6-0).

Mayor Jerkins stated he would like to honor someone tonight, Chief Bob Starrett. Chief Starrett has been with us for twenty years and he has done a fantastic job for the City of Austell. Thinking back, Chief Hardin passed away the day after Thanksgiving and we were without a Chief of Police for a couple of months. Tim Williams was the Fire Chief and I appointed him as acting Chief of Police and he had two jobs to do for awhile. I started interviewing people and Bob worked for Douglas County at the time at the Sheriff's Department. Bob turned out to be the best one for the job. I made a great decision on hiring Bob for the Police Chief. He has done a fantastic job and he has put together a great Police Department. He has some good employees and I really don't know how we could have hired a better Police Chief. We are proud to have him and appreciate all he has done for us. Chief Starrett thanked the Mayor and Council.

**MINUTES OF THE
REGULAR COUNCIL MEETING
CITY OF AUSTELL
MONDAY, FEBRUARY 5, 2015
PAGE 2**

2. CONSENT AGENDA – INFORMATION AND UPDATE

(No Action Required by Council – See Specific Department Director before the Meeting.)

3. CONSENT AGENDA

- A. Approve Bills
- B. Approve Legal Bills \$ 4,362.20
- C. Approve Minutes of Regular Council Meeting January 5, 2015

Mr. Thomas moved to follow the recommendation of Mayor Jerkins to approve the Consent Agenda. Seconded by Ms. Reagan. Motion passed (6-0).

4. EXCEPTION TO CONSENT AGENDA

5. CITIZENS REPORT

Mayor Jerkins asked if anyone would like to speak to the Mayor and Council. Ms. Gleda James presented a book that was written about Louise Suggs that came out several months ago. Ms. James stated it tells a lot about Austell and also all about Louise Suggs and growing up in Austell. The name of the book is “And That’s That” of one of golf’s greatest champions. She is considered the greatest champion in women’s professional golf. She help found the LPGA in 1948. She is still living in the World Hall of Fame in St. Augustine and she is ninety-one years old. This book is Cobb County’s tribute to Women’s golf. Ms. Suggs is alive and well.

Ms. Anderson asked Ms. James if she knew if one of the books was in the Austell museum. Ms. James stated she wasn’t sure. Ms. James stated she had been waiting several years for this book to come out. The Librarian in Powder Springs City Hall stated she would help get this book in every library in Cobb County. I am not sure of the status now but I will be seeing her this week. I hope to see this book in every library and every City Hall in every City in Cobb County.

6. GAS SYSTEM REPRESENTATIVE

JOE JERKINS

Mayor Jerkins stated the Gas Board meeting was last Thursday night and they are selling more gas and they have had a record year. The gas prices are coming down a good bit. The natural gas prices are falling and this is a benefit to the customers. Mr. A.D. Wilder passed away and we need to replace him on the Board of Directors. We would like to appoint Mr. Alvin Poole to replace Mr. Wilder.

Mr. Thomas moved to follow the recommendation to approve Mr. Alvin Poole to replace Mr. Wilder for the Austell Gas Board. Seconded by Ms. Reagan. Motion passed (6-0).

**MINUTES OF THE
REGULAR COUNCIL MEETING
CITY OF AUSTELL
MONDAY, FEBRUARY 5, 2015
PAGE 3**

7. FINANCE DEPARTMENT

**VIRGINIA REAGAN, CHAIRPERSON
Denise Soesbee, Director**

- A. Financial Report
- B. Presentation of 2013-2014 Comprehensive Annual Financial Report

8. GENERAL ADMINISTRATION

**KIRSTEN ANDERSON, CHAIRPERSON
Carolyn Duncan, Director**

- A. No Report

9. POLICE DEPARTMENT

**VIRGINIA REAGAN, CHAIRPERSON
Bob Starrett, Police Chief**

- A. Police Report
- B. Code Enforcement Report
- C. Reception – 20 Year Plaque & Pin – Chief Bob Starrett

10. FIRE DEPARTMENT

**RANDY GREEN, CHAIRPERSON
Tim Williams, Fire Chief**

- A. Fire Report
- B. Public Safety Computer Server Replacement

Mr. Green stated he would like to turn this over to Chief Williams. Chief Williams stated the following information concerns the replacement of our Public Safety Computer Server that is shared by the Police and Fire Departments. Due to the current unit's age along with recent operational issues, it has been strongly suggested that we replace the current server as soon as possible. Our IT group, Intandem, has also informed us that the current unit will no longer be supported with updates the latter half of this year. This unit houses the software for each department managing all of our data entry and critical information. Each department depends heavily on this unit on a daily basis.

**MINUTES OF THE
REGULAR COUNCIL MEETING
CITY OF AUSTELL
MONDAY, FEBRUARY 2, 2015
PAGE 4**

After speaking with Mayor Jerkins, I asked Intandem to provide a detailed quote for a new server that would be “beefed up” in order to accommodate for future growth in the years to come. The quote is attached for your review and is as follows:

- Intandem, LLC..... \$14,500.00

Our recommendation is to proceed with Intandem without involving other quotes due to the complexity of the installation. As our IT group, Intandem is very familiar with our current configuration and has worked with the software companies for Police and Fire. With Council approval, the funding of \$14,500.00 would come from the contingency Fund.

Mr. Green moved to follow the recommendation of the Fire Committee to approve the Public Safety Computer Server Replacement. Seconded by Ms. Anderson. Motion passed (6-0).

C. Austell’s Run/Walk With The Mayor 5K

Chief Williams stated the City of Austell Wellness Committee is proud to announce the first annual “Run/Walk With The Mayor 5K”. Our Wellness Committee strongly feels this event will be a catalyst each year in the promotion of better health and wellness for all our employees and their families along with our elected officials. The Wellness Committee asked that \$1,000.00 (50 participants) be approved toward registration fees for employees and our elected officials who are interested in participating. We also asked that if the number of participants exceeds this amount, all additional city participants’ fees would be covered by the City of Austell. These funds would come from the Contingency Fund. The event will take place on April 18th and begin at 8:00 a.m. The 5K Run/Walk will begin and end at Legion Field. The group will pass several of our City’s landmarks including Veterans Memorial Park and our new Community Garden nature trail area on Owens Drive. Portions of the event’s proceeds will benefit Sweetwater Mission Food Bank and participants who bring 3 can goods will be eligible to win raffle prizes overall the top three male and female participants in six different age categories will receive medals. The recent award from Cobb Chamber for \$1,000 for work site wellness will also be used for running in our event. Our 5K sub-committee will be actively seeking sponsorships in our local community in the weeks to come. We are very excited and encouraged for a great participation and an outstanding fun event for everyone.

**MINUTES OF THE
REGULAR COUNCIL MEETING
CITY OF AUSTELL
MONDAY, FEBRUARY 2, 2015
PAGE 5**

Mr. Green moved to follow the recommendation of the Wellness Committee to approve the Austell's Run/Walk With The Mayor on April 18, 2015 at 8:00 A.M. Seconded by Ms. Reagan. Motion passed (6-0).

**11. PUBLIC WORKS DEPARTMENT
KIRSTEN ANDERSON, CHAIRPERSON
Randy Bowens, Director**

A. Road Re-Striping

Ms. Anderson stated the Public Works staff has obtained price proposals for re-striping of various roads with the City, as follows:

<u>Road</u>	<u>From/To</u>	<u>Cost</u>
Austell-Powder Springs Road	Dr. Luke Glen Garrett, Jr. Memorial Parkway to City Limits	\$33,629.15
Joe Jerkins Boulevard	Austell-Powder Springs Road	\$15,717.10
Joe Jerkins Boulevard	Jefferson Street to Veterans Veterans Memorial Highway	\$ 4,178.50
Mulberry Street	Jefferson Street to Veterans Memorial Highway	\$ 730.50
Mulberry Street	Jefferson Street to Grace Street	\$3,464.50

Ms. Anderson moved to follow the recommendation of the Public Works Committee to approve the proposals with RP Paving Solutions, LLC in an amount not to exceed \$57,719.75. Funding will come from the fiscal year 2015 Special Purpose Local Option Sales Tax budget in an amount not to exceed \$57,719.75. Seconded by Mr. Thomas. Motion passed (6-0).

B. Purchase of Zero Turn Lawnmowers

Ms. Anderson stated the purpose is to approve the purchase for three zero-turn lawnmowers for right-of-way cutting.

Public Works staff has obtained price proposals for the purchase of three zero-turn lawnmowers, as follows:

**MINUTES OF THE
REGULAR COUNCIL MEETING
CITY OF AUSTELL
MONDAY, FEBRUARY 2, 2015
PAGE 6**

Barnes Hardware	(2) Superz Hyperdrive RD 60"	\$22,222.72
	(1) X-One RD 54"	\$ 8,065.77
	(2) Mulching Kits	\$ 899.97
Beshears Tractor	(2) ZD326P 60"	\$23,480.00
	(1) ZD224 54"	\$ 9,678.00
Lost Mountain Outdoor Power	(1) Bobcat Procat SE 26HP 61"	\$ 7,599.00
	(1) Bobcat Predator Pro 34HP 61"	\$ 8,699.00
	(1) ExMark Lazer Z 29HP 60"	\$ 8,599.00

Ms. Anderson moved to follow the recommendation of the Public Works Committee to approve the purchase of three zero-turn lawnmowers from Barnes Store in an amount not to exceed \$31,188.46. Funding will come from the fiscal year 2015 Special Purpose Local Option Sales Tax budget in an amount not to exceed \$31,188.46. Seconded by Mr. Clemons. Motion passed (6-0).

**12. PARKS DEPARTMENT
SCOTT THOMAS, CHAIRPERSON
Jim Graham, Director**

A. Engineering for new Threadmill Waterline

Mr. Thomas stated he would like to turn this over to Mr. Graham. Mr. Graham stated the Cobb County 2012 – 2016 1% Special Purpose Local Sales Tax (SPLOST) allocated 25% of receipts estimated at \$1,168,047 for the City of Austell Parks Department. This is the last year and the last project that was voted on and to be completed. It was \$300,000 budgeted for a new water line from Westside Road to the Threadmill. The Parks Committee recommends approval of the estimate from Croy Engineering in the amount of \$34,900 for engineering work on this project. The cost of the engineering will be paid for using SPLOST funds. A proposal is attached for your review.

Engineering services to include the following:

- Preliminary waterline design and cost proposal
- Construction plans
- Bidding Assistance
- Construction Management
- As-built drawings

**MINUTES OF THE
REGULAR COUNCIL MEETING
CITY OF AUSTELL
MONDAY, FEBRUARY 2, 2015
PAGE 7**

Additional engineering costs would be accrued on a parcel by parcel basis for any easements the City purchased for the project. Mr. Thomas asked if anyone had any questions of Mr. Graham. Ms. Reagan asked when you say Westside Road do you mean Luke Garrett Parkway. Mr. Graham stated, yes.

Mr. Thomas moved to follow the recommendation of the Parks Committee to approve the Engineering for new Threadmill Waterline. Seconded by Ms. Anderson. Motion passed (6-0).

**13. COMMUNITY DEVELOPMENT
OLLIE CLEMONS, CHAIRPERSON
Jim Graham, Director**

A. Community Affairs Office Renovations

Mr. Clemons stated the Department of Community Affairs Committee recommends approval by Mayor and Council for minor renovations to be made to the offices of the Community Affairs Department.

The primary purpose of the renovations is to make the office more secure. The renovations are budgeted in the FY2015 budget under line item 311-1565 – 54.1200. The estimated cost of the renovation project is not exceed \$6000.00. Mayor Jerkins asked if anyone had any questions. Ms. Reagan asked Mr. Graham when you say to make the office more secure what do you mean by that. Mr. Graham stated right now we are just an open area where they pass through. All the crime that is happening today we will be installing a glass front on the counters in the Mayor's office as well as in our office. This will keep people from walking back through the area where they shouldn't be. We will put up glass in Community Affairs at the counter so people will not be able to just walk through because we have had that happen on several occasions. We have had people come through the little gate and go to the ladies desk and this is really not secure for them. We will be installing a locking door there to make it more secure for the ladies up front. Ms. Reagan stated that is in Community Affairs Department is that correct. Mr. Graham stated, yes it is. Mayor Jerkins stated it will be something similar to what is out front here at City Hall. Ms. Duncan stated we will have the glass on our counter as well just like Community Affairs.

Mr. Clemons moved to follow the recommendation to approve the Community Affairs Office Renovations. Seconded by Mr. Thomas. Motion passed (6-0).

**MINUTES OF THE
REGULAR COUNCIL MEETING
CITY OF AUSTELL
MONDAY, FEBRUARY 2, 2015
PAGE 8**

B. Community Affairs Furniture Purchase

Mr. Clemons stated the Department of Community Affairs Committee recommends approval by Mayor and Council for the purchase of new office furniture.

The furniture is budgeted in the FY 2015 budget under line item 311-1565 – 54.2500. The furniture is estimated to cost no more than \$2,500.00.

Mr. Clemons moved to follow the recommendation to approve the Community Affairs Furniture Purchase. Seconded by Mr. Thomas. Motion passed (6-0).

C. Austell Event Day

Mr. Clemons stated this is a joint Committee recommendation when we came together for a committee meeting. The Department of Community of Affairs Committee recommends approval by Mayor and Council for an event hosted by the City of Austell at Collar Park on May 30, 2015 from 2:00 p.m. until 6:00 p.m.

The event is estimated to cost no more than \$6,000.00. The expenses for the event will be charged to line item 100-6190-53.1100. This was not a budgeted item for FY 2015; therefore, will be funded using monies from contingency.

Mr. Clemons moved to follow the recommendation of the Department of Community Affairs Committee to approve Austell Event Day. Seconded by Mr. Green. Motion passed (6-0).

14. ATTORNEY, DUPREE & KIMBROUGH

A. No Report

15. MAYOR'S REPORT

A. CMA MEETING

NO MEETING

16. ADJOURN

Mr. Thomas moved to follow the recommendation of Mayor Jerkins to adjourn the meeting. Seconded by Mr. Clemons. Motion passed (6-0).